

# WHO TO CONTACT?

### **ADMISSIONS DIRECTOR**

AUTUMN JOHNSON | AJOHNSON@MDACADEMYDANCE.COM

## **ADMINISTRATIVE DIRECTORS**

TYESHA HAMM | THAMM@MDACADEMYDANCE.COM JALEN ROSE | JROSE@MDACADEMYDANCE.COM

PAYMENTS | ATTENDANCE | LATENESS | EMERGENCY MESSAGES | ENROLLMENT | TRIAL CLASSES | SCHEDULE CHANGES

### **STUDIO MANAGERS**

DIAMOND FREEMAN | DFREEMAN@MDACADEMYDANCE.COM NICOLE NICHELSON | NNICHELSON@MDACADEMYDANCE.COM

CALENDAR DATES | STUDIO RENTAL | MERCHANDISE | COSTUMES / MEASUREMENTS | STORE MERCHANDISE

OFFICE HOURS MONDAY-FRIDAY 10:30 AM - 9:00 PM

IN-STUDIO HOURS

MONDAY - FRIDAY 5:00 - 9:00 PM

SATURDAY: 9:00 AM - 3:00 PM

SUNDAY: CLOSED

### MARTINA PACK

BUSINESS ADMINISTRATOR
MPACK@MDACADEMYDANCE.COM

TAX DOCUMENTS | PAYMENT ARRANGEMENTS

### DARBY IVA PACK

ARTISTIC & EXECUTIVE DIRECTOR DPACK@MDACADEMYDANCE.COM

STUDENT/TEACHER CONCERNS

# MAD ADMIN TEAM

DIAMOND FREEMAN
| Studio Manager |
dfreeman@mdacademydance.com



TYESHA HAMM
| Administrative Director |
thamm@mdacademydance.com



JALEN ROSE
| Administrative Director |
| jrose@mdacademydance.com



AUTUMN JOHNSON
| Admissions Director |
ajohnson@mdacademydance.com



# COMMUNICATION

#### E-MAIL

is our primary means of communication.

To stay up to date, please read ALL

emails.

#### **UPDATE CONTACT INFO**

Make sure that your contact information is up to date. In the rare case of emergency, i.e. class cancellation, we want to be able to contact you as quickly as possible.

#### THE MAD APP

Information will also be displayed on our app, so be sure to have it downloaded.

### **SOCIAL MEDIA**

FOLLOW US
STAY CONNECTED
IG: @MDACADEMYDANCE
FB: The Maryland Academy of Dance

# CLOSED FB GROUP

MADPTSA

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